



A Subsidiary of Access Bank Plc.

## JOB PROFILE

<b>Position Title:</b>	Operational Risk Manager
<b>Available position/s:</b>	1
<b>Division:</b>	Risk
<b>Location:</b>	Head Office
<b>Reporting to:</b>	Director, Risk

### Position Scope:

The role holder will be responsible in assisting to oversee the bank's operational risk management function, ensuring that risks arising from people, processes, systems, and external events are proactively identified, assessed, controlled, monitored, reported and mitigated in alignment with regulatory requirements, internal policies, and industry best practices and the bank's risk appetite. In addition, the role focuses on ensuring the bank has a robust framework for strengthening internal controls and robust operational resilience while promoting a strong and intelligent risk culture

### Key Responsibilities:

- **Leading and overseeing the Operational Risk Management Framework** — Developing, implementing, maintaining, reviewing, and updating policies, procedures, standards, and the overall ORM framework to ensure it remains effective and compliant with internal standards and external regulations.
- **Providing second-line oversight** — Independently challenging and monitoring the first line (business units) to ensure they proactively identify, assess, manage, mitigate, and monitor operational risks.
- **Risk identification and assessment** — Driving processes to identify emerging and material operational risks across the organization (e.g., through risk assessments, scenario analysis, risk and control self-assessments (RCSA), and key risk indicators).
- **Monitoring and reporting** — Establishing monitoring mechanisms for the risk and control environment; producing regular risk reports, dashboards, and escalations to

senior management and executive committees on operational risk exposure, trends, and issues.

- **Incident and loss management** — Overseeing the investigation, analysis, and reporting of operational risk incidents/events/losses; ensuring root causes are identified and corrective/preventive actions are implemented and tracked.
- **Governance and advisory role** — Advising senior leadership on operational risk matters; supporting risk committees; influencing action plans to improve controls and reduce risk exposure.
- **Regulatory compliance and interaction** — Ensuring alignment with regulatory expectation; preparing for and responding to regulatory reviews or audits related to operational risk.
- **Third-party, conduct, resiliency, and specialized risk oversight** — managing or contributing to related areas like third-party risk, business continuity/resiliency, fraud, technology/cyber risks, process management, and conduct risks.
- **Team leadership and culture** — Building, leading, and developing a team of operational risk professionals; fostering risk awareness and a strong risk culture through training, communication, and collaboration across business lines and functions.
- **Stakeholder engagement** — Collaborating with other risk functions (e.g., credit, market, compliance), internal audit (third line), business units, and external stakeholders to ensure a holistic approach to enterprise risk management.
- **Innovation:** Keep abreast with emerging risks and new technologies that impact the bank and proactively offer solutions to mitigate

### **Skills & Experience:**

- A Bachelor's Degree in business or related field from a recognized University.
- Masters' degree would be added advantage.
- Professional certifications such as ORM, IRM, FRM, PRM, or CRM are an added advantage.
- Eight (8) years' working experience in a commercial bank or financial institution risk related environment, 5 of which should be in Operational risk management.
- Experience in engaging C-level management and senior executives in facilitating decision making and reporting.
- Strong understanding of risk management standards and frameworks and their applications.

- Experience with projects risk assessments with demonstrated ability to conduct project risk assessments.
- Excellent written and verbal communication, presentations skills and team player.
- Discretion in handling confidential information
- Collaboration: forms business partnerships that help drive the Bank's Assurance agenda.
- Good knowledge of Banking laws and regulations
- Analytical thinking capability.
- Report writing and communication skills.
- Stakeholder Management

#### **How to Apply:**

- Send your CV and application letter showing how you meet the role requirement stated above to: [Recruitment@nationalbank.co.ke](mailto:Recruitment@nationalbank.co.ke) by **Tuesday, 10<sup>th</sup> February 2026**
- Indicate Name & Job Reference **No. NBK/Risk/02/2026** on email subject.
- Please note that applications received after the deadline will not be considered.
- Only shortlisted candidates will be contacted for the next stage/s of the process.